



Better River, Better Region, Better Life

Project Delivery Manager

Salary: £38 – 40,000 per annum

Work Pattern: Full Time (37.5hrs/week)

Working Arrangements: Flexible office/home based

Contract Length: Permanent

The Trust

Tyne Rivers Trust (TRT) is a registered charity working across the Tyne catchment to protect rivers, enhance biodiversity, and improve the environment for people and wildlife. Our staff and volunteers deliver practical, hands-on projects that tackle environmental challenges, improve water quality, and strengthen community wellbeing. We also work with schools, community groups, and the public to inspire people to care for the natural environment. Our consultancy arm, River Catchment Services (RCS), delivers projects externally, with profits donated back to TRT, providing vital core funding.

In 2026, TRT acquired Northumberland Rivers Trust, expanding our project area by 95%. With growing environmental pressures, this is an exciting time to join the Trust as we scale our operations and prepare for significant growth to match the scale of challenges our rivers face.

The Role

This role will play a key part in establishing strong foundations for organisational growth by ensuring safe, effective, and high-quality project delivery across our expanding operations. As such, there is potential for the role and associated responsibilities to develop considerably.

You will:

- Lead the safe, compliant delivery of capital environmental projects, ensuring they are completed on time, within budget and to required specifications.
- Coordinate contractors, resources, and technical inputs while securing necessary consents and managing pre-construction activities.
- Develop and maintain high-quality project management processes, site standards and strong relationships with landowners, partners, and stakeholders.
- Contribute to business development through technical input to bids and tenders, identifying opportunities and supporting organisational growth and procurement.
- Act as Health & Safety Officer, leading H&S policy implementation, risk management, reporting and promoting a strong safety culture.
- Support wider organisational objectives, including communications, fundraising, collaboration and contributing expertise across projects.

What We're Looking For

Essential

- IOSH Managing Safely and SMSTS (or appropriate CSCS) or willingness to undergo necessary training
- Full understanding of CDM Regulations 2015
- Experience delivering capital environmental or construction projects safely, on time, and within budget
- Experience managing site health and safety, including RAMS, CPPs, site inductions, and toolbox talks
- Experience coordinating contractors and subcontractors, embedding safe systems of work
- Experience working collaboratively with teams, volunteers, and external partners
- A proactive, flexible self-motivated and collaborative individual committed to environmental conservation, community engagement, and equality, diversity & inclusion

Desirable

- NEBOSH qualification
- Knowledge of environmental policies, river environments, or ecology
- Pre-construction planning, tender review, and procurement experience
- Acting as, or supporting, a Health and Safety Officer
- Experience in small or multi-role organisations

Why Join Us

- Make a real impact in improving rivers, biodiversity, and community wellbeing.
- Be part of a growing, mission-driven organisation during an exciting period of expansion.
- Work alongside a passionate, supportive team of staff and volunteers.
- Enjoy flexible working, training opportunities, and a contributory pension.
- Play a senior role with both operational and strategic influence across the charity and consultancy arm.

Additional Information

- The role requires travel across Northumberland and occasionally elsewhere in the UK.
- Evening or weekend work may be required depending on project or community needs.
- A valid driving licence is essential; mileage will be reimbursed at HMRC rates.
- Flexible working arrangements are available to support work-life balance.

Applications

If you do not meet all the criteria but are still motivated by the role, please get in touch. We believe the most important thing is the person and their attitude and are keen to hear from you.

More information on the role is available in the Job Description. To discuss the position in more detail, or for a general discussion about working at TRT, please contact our Chief Scientist and Technical Director, Dr. Jack Bloomer, on 07939 317874 or j.bloomer@tyneriverstrust.org.

To apply, please submit a CV and covering letter demonstrating your ability to fulfil the role to Jack Bloomer as above.

Tyne Rivers Trust works across a large catchment, diverse in its inhabitants and their needs. We are committed to being an inclusive organisation. As an equal opportunity employer, we welcome your background, experiences and thoughts as an individual to deliver the best work we can as a team.

Should you need support with your application please contact us.

Deadline for applications is **10th May** with interviews scheduled for **28th and 29th May**.