

## Better River, Better Region, Better Life

### Operations Manager

**Salary:** Up to £40,000 plus contributory pension

**Working Arrangements:** Flexible office/home based

**Full time role**

#### The Trust

We are Tyne Rivers Trust, the only environmental charity dedicated to looking after the iconic Tyne and its tributaries. We work to improve our rivers through education, reducing pollution and practical conservation.



Our most important asset is our people and we want to recruit the best. You will be joining a friendly and committed team of experts who are passionate about improving the Tyne rivers.

The global pandemic and declared Climate Emergency have highlighted the importance of our environment and how we chose to live within it. Our work is increasingly recognised for its crucial role. Never have rivers been so prevalent in the popular media and at the front of public consciousness; relating to sewage pollution, accessible recreational space and sustainability. Now is the time for Rivers Trusts to make a significant difference but there is also increased pressure on a small charity to seize every opportunity, we need someone to support our dedicated expert team and help us maximise our impact.

We are looking for a competent, calm, compassionate colleague to oversee the day-to-day delivery across all programme streams by working with our team to ensure that each project is given the correct amount of focus relative to its value to the Trust and catchment. This an exciting chance to use your skills, experience and passion to help us carry out critical work by focusing on supporting the experts that can make a difference for the catchment and its inhabitants.

You will join a dynamic team working through the extensive Tyne Catchment Partnership and sub-Catchment groups to achieve meaningful practical work to improve water quality and habitat along hundreds of kilometres of river with major environmental, social and economic benefits.

#### The Role – Operations Manager

Working with the CEO and Deputy CEO you will help create a sensible balance between what is required and prioritise what is achievable. You will be the first port of call for the team, ensuring that staff have a clear

understanding of the work required of them and that they are fully resourced to meet the challenges of their work in a timely manner.

You will also support the staff to adhere to Tyne Rivers Trust management procedures to aid internal communication, grant reporting and data management on the Tyne Catchment.

While the focus of the role will be supporting the team to deliver their best, ideally you will be able to bring technical expertise in one or more of TRTs programme areas; conservation, prosperity, safety, education and wellbeing.

## Applications

We are looking to recruit an experienced people person to drive the delivery of the trusts work forward at pace. You will have a professional, positive attitude and flexible approach to achieving consensus and moving practical delivery forward.

### Essential Requirements:

- Demonstrable track record of managing a multi-disciplinary high performing team.
- Ability to communicate effectively with integrity, tact and diplomacy.
- Experience of a collaborative approach to working and building trust throughout the whole team.
- Strong track record of problem solving between conflicting priorities.

Some interest and experience in the environmental sector would also be desirable.

Travel across the Tyne Catchment for events, meetings and remote site visits may be required in support of project delivery in this role, so a clean driving license is essential. The role may require working outdoors, often in locations with difficult access and in poor weather conditions at times.

More information on Tyne Rivers Trust team and work is available on our website. <https://www.tyneriverstrust.org/>

Please contact TRT's CEO, Ceri Gibson, on 07939 318021 or [c.gibson@tyneriverstrust.org](mailto:c.gibson@tyneriverstrust.org) or Jack Bloomer, Deputy CEO on 07813 554260 or [j.bloomer@tyneriverstrust.org](mailto:j.bloomer@tyneriverstrust.org) for further information and /or an informal discussion about the role and your needs. (Ceri is out of the country from 20<sup>th</sup>-27<sup>th</sup> May 2023)

To apply, please submit a CV and covering letter demonstrating how you can fulfil the requirements to Ceri Gibson as above.

Tyne Rivers Trust works across a large catchment, diverse in its inhabitants and their needs. We are committed to being an inclusive organisation. As an equal opportunity employer, we welcome your background, experiences and thoughts as an individual to deliver the best work we can as a team. Should you need support with your application please contact us.

Deadline for applications is **1<sup>st</sup> June 2023** with interviews scheduled for the week commencing 5<sup>th</sup> June 2023 and an opportunity to **meet our team on Thursday 8<sup>th</sup> June 2023**.

Interviews will be in person at Tyne Rivers Trust offices, they will last approximately 1 hour and will include a problem-solving exercise, with brief Q&A on the operational management. Invitations to interview will be sent out on Friday 2<sup>nd</sup> June 2023. There will also be opportunity to ask questions of the Trust.